**LAKE COUNTY DEMOCRATIC CLUB**

**Social Hall of the Methodist Church**

**16255 Second Street, Lower Lake**

**AGENDA - February 14, 2018**

 6:30pm

1. CALL TO ORDER – INTRODUCTIONS
2. APPROVAL OF MINUTES: Jan. 10, 2018 Meeting
3. APPROVAL OF AGENDA, Establish Quorum

6:35pm

1. Announcements / Share Good News / Public Comment

6:40pm

1. OFFICER REPORTS
2. Chair: Susan Cameron
3. Vice Chair: Louis Rigod
4. Treasurer: John Sheehy; Budget vs Actual 2017 results
5. Secretary: Pauline Pavon
6. Parliamentarian: vacant

6:50pm

1. STANDING COMMITTEE REPORTS
2. Membership & Outreach: Chair Essie Coons, Assistant Chair Carlene Leskar
3. Candidates & Issues: Chair **vacant**
4. Fundraising: Chair **vacant**
5. Voter Services: Chair Mary Borjon
6. CENTRAL COMMITTEE REPORT

7:10pm

1. ONGOING BUSINESS
2. We Strive document: Susan Cameron
3. Implementing goals of the strategic plan

WORKSHOP WORKSHOP WORKSHOP

Break into small groups with 4-6 people participating in each:

Voter Services, Membership, Finance, Programs, Issues, Fundraising

Goal: Draft a plan of action for each committee

**BREAK if needed**

Each group leader present draft plan. Consensus for next steps.

8:30pm ADJOURN

NEXT MEETING: **March 14th @ 6:30 in the Social Hall, 16255 Second Street, Lower Lake**

Article V Officers 1. Club officers shall be: Chair, Vice Chair, Secretary, Treasurer, Assistant Treasurer and Parliamentarian. 2. Candidates for office must be members in good standing for at least 3 months prior to the election. 3. Term of office is one year.

Duties of the Chair

The Chair shall: 1. Preside at meetings of the Club and at meetings of the Executive Committee; 2. Appoint members to committees as provided by these Bylaws and may serve as ex-officio member of the committees; 3. Act as sole spokesperson for the Club and as the official representative to the public and/or media 4. Attend or have a representative at meetings of Lake County Democratic Central Committee. 5. Assist other executive officers in the fulfillment of their duties.

Duties of Vice-Chair

The Vice-Chair shall: 1. Become Chair in the absence of Chair; 2. Serve as head of the Program Committee; 3. Perform such other duties as requested by the Chair

Duties of the Secretary

The Secretary shall: 1. Record and maintain the minutes of the Club and the Executive Committee. 2. Maintain the attendance sign in sheet for at least two years after the annual election and installation of the executive board and have them available for the Executive Committee’s duties under Article VI Section 4. 3. Perform other duties as requested by the Chair.

Duties of the Treasurer

The Treasurer shall: 1. Receive and disburse all Club funds; 2. Maintain bank accounts and keep necessary records; 3. Provide a report and submit all bills to the Executive Committee for approval of payment at each meeting and provide a summary report to the general meetings; 4. Submit financial reports to proper regulatory agencies as required by law; 5. Serve as chair of the Finance Standing Committee 6. Present monthly reports to the Executive Committee with line items for expenses. 7. Present a line item budget to the Executive Committee 60 days after installation of officers. 8. Present records for an annual audit 45 days before the annual election and installation of the executive board. 9. Attend an annual Treasurer workshop when and where trainings are available.

Duties of the Assistant Treasurer

The Assistant Treasurer shall: 1. Become familiar with the Duties of the Treasurer; 2. Take over the duties of Treasurer in the Treasurer's absence.

Duties of the Parliamentarian

The Parliamentarian shall 1. Advise the Chair on Robert's Rules of Order at the request of the chair

**Bylaws of the Lake County Democratic Club**

**Article VII - Standing Committees**

 **B. Membership Committee**

* Shall plan and report ongoing membership recruitment activities to the members.
* Shall provide a monthly updated roster to the Chair and the Secretary ten (10) days before each regularly scheduled meeting.
* Member information and official rosters are proprietary information for use by the Executive Committee.

Fundamental to a membership campaign are the need for:

1. An objective

2. A plan

3. A committee to manage the drive

1. Records

**1. Objective:** Membership equivalent to 1% of registered Democrats or approximately 140.

**2. A plan:** TBD. Note that membership committee meeting minutes of 08/14/17 reflect many ideas and some action items.

**3. A committee to manage the drive:** Members now are Chair Essie Coons, Co-chair Carlene Leskar. Members Ralph Cunningham and Richard East. Need more?

**4. Records:**

**Bylaws of the Lake County Democratic Club**

**Article VII - Standing Committees**

**A. Ways & Means (aka Fundraising) Committee**

* Shall coordinate fund-raising activities.
* When necessary, coordinate activities with other standing committees
* Shall submit an annual plan for fundraising to the Executive Committee 45 days after the annual election and installation of the executive board.

Fundamental to a fundraising campaign are the need for:

1. An objective

2. A plan

3. A committee to manage the drive

1. Records

**1. Objective:** Raise sufficient funds to support strategic goals.

**2. A plan:** TBD.

**3. A committee to manage the drive:** Chairperson position vacant. Mary Borjon willing to submit grant requests.

**4. Records:**

**Bylaws of the Lake County Democratic Club**

**Article VII - Standing Committees**

**C. Voter Services Committee**

* Shall plan voter registration activities.
* Shall coordinate with the Lake County Democratic party to plan "get out the vote" activities.
* Shall coordinate with the Lake County Democratic Party to provide volunteers for the United Democratic Campaign headquarters, during each election cycle.

Fundamental to an effective voter services campaign are the need for:

1. An objective

2. A plan

3. A committee to manage the drive

1. Records

**1. Objective:** PROPOSAL: Raise registered Democrats to XXX# in Lake County (approx. XXX# increase).

**2. A plan:** TBD.

**3. A committee to manage the drive:** Chairperson: Mary Borjon. Three members are willing to serve. Shirley Howland, Pauline Pavon, and Janet Levy.

**4. Records:**

**Bylaws of the Lake County Democratic Club**

**Article VII - Standing Committees**

**D. Candidates & Issues Endorsement Committee**

* This committee shall study and report on political issues, ballot measures, and candidates as directed by the chair.
* Any proposal for the Club to support or endorse a candidate or issue shall first be presented to this Committee for study and reported to the general membership.
* Any candidate endorsement vote should occur at least 20 days prior to the election.
* This committee shall arrange for necessary information for any proposed endorsements
* Any Democratic candidate or any Club member may request that an endorsement be considered.
* Voting shall be by those persons that are members in good standing, as defined by Article III Section E of these bylaws and according to the membership roster.
* Each ballot shall have an option of "No Endorsement". Issues or candidates that receive sixty percent (60%) of votes cast shall be considered endorsed.
* Publicity about any endorsement shall be at the pleasure of both the candidate and the Club.

Fundamental to effective candidate & issues endorsement activism are the need for:

1. An objective

2. A plan

3. A committee to manage the drive

1. Records

**1. Objective:** PROPOSALS: See attached.

**2. A plan:** TBD.

**3. A committee to manage the drive:** **Chairperson position vacant.** Six members are willing to serve. Mitch Markowitz, Rich East, Louis Rigod, Kathy Wickard, Anna Ravenwoode, and Ceva Giumelli.

**4. Records:**

**Candidates endorsement**

Specific people agree to be the point person.

Coordinate with Central Committee on candidates. Bring recommended endorsements to Club for consideration and vote (of support). Coordinate with candidates’ campaign (in conjunction with Central Committee) to *bring boots on the ground* when candidate needs it.

Clearlake City Council

District 2 Supervisor on County BOS

District 3 Supervisor on County BOS

Lakeport City Council

Superior Court Judge

County District Attorney

School Board postitions

**Issues endorsement**

Specific people agree to be the point person.

Coordinate with Central Committee on issues such as ballot initiatives, proposed legislation, etc. Bring recommended endorsements to Club for consideration and vote (of support). Coordinate with Voter Services committee members to provide literature and staff booths to talk 1-on-1 with voters.

**Issues advocacy & activism**

Specific people agree to be the point person on matters about which Democrats care.

EXAMPLES:

**Voting rights.** Sen. McGuire sent a media release January 10th indicating that 25,000 California voters were deprived of their voting rights in November 2016. Signatures on the envelope did not match those on file, thus votes were disallowed. Worse: those citizens were not even notified so they could correct the problem. SB 759 now introduced. Verified Voting is an organization leading the charge for paper ballots. Myth of voter fraud.

**Environment.** Offshore oil drilling, National monuments. Agriculture’s use of pesticides and lack of sufficient regs or enforcement. Is it climate change or global warming?

**Immigrant rights:** DACA and Dreamers. Cooperation with ICE? Immigrants with no criminal record being rounded up and deported. Immigrants following the process being retained when they show up at an ICE office. Local businesses employ MANY immigrants. Get their voices in the conversation.

**Universal healthcare:** Educating voters on the facts and real issues facing the working poor, middle class families, and children. Back to credit card debt to pay for medical care, then bankruptcy. Why can the wealthiest nation on earth not guarantee basis health care to all its citizens?

**Wealth inequity:** Fight for 15; a livable minimum wage. Right to organize in a union. Children living in poverty. Hunger in California. Endemic poverty.

**Homelessness:** Locally our home population goes nearly unacknowledged.

**Civil rights: racial, gender, religious, LGBT :** Mass incarceration. Arrest & conviction rates differ by race. The money bail system. Attacks on Muslims for their beliefs. Transgender serving in the military.

**Taxes:** Gas tax repeal gaining traction? Taxes needed to provide infrastructure and services to citizens. Tax plan recently passed provides 82% of benefits to top X%.

**Our vulnerable populations:** Locally, are our children, disabled and elderly being sufficiently cared for? Nationally, do we have policies that provide dignity and care to those most in need?

**Money in campaigns:** How the Citizen’s United ruling has hurt most of us. Public financing of campaigns. Is corporate money *dirty*?

**Government exists to SERVE the people:** Why government is good. What services does government provide. Why government is better than private sector in certain fields (eg privatized prisons motivates *‘lock-em-up’* approach; private schools cherry pick their students – do charter schools do the same?)

**Guns & violence:** Sensible gun control restrictions. Guns in a home more likely to harm a family member

**Our public education system:** The great equalizer? School funding formulas and levels.

**ALL POLITICS IS LOCAL**

**People need to attend City Council and BOS meetings**

**Local Resources**

ACLU chapter in Santa Rosa

Lake Co. Hunger Task force

Labor organizers - SEIU/IBEW/Op Eng/CTA/CSEA - we have local reps

Area Agency on Aging

CCHAP - AIDS patients support in LC

Veterans Affairs - LC director

Catholic Charities

South Lake County and Sonoma County Indivisible

Tribal spokes people

Other local non profits?

**Bylaws of the Lake County Democratic Club**

**Article VII - Standing Committees**

**F. Finance Committee**

* The Chair of the Finance Committee shall be the Club Treasurer.
* Shall provide financial oversight for the Club.
* Shall prepare and oversee the annual operating budget.
* Review and file, in coordination with the Ways & Means Committee a report on all proposed fundraising projects and the budgets thereof.
* Oversee the preparation of all lawfully required financial reports and the submission there of to proper authorities.
* Shall make regular monthly financial reports to the Club.
* Shall prepare the annual audit as described in Article V; Section D *(which specifies duties of the Treasurer)*.

Fundamental to effective finance committee are the need for:

1. An objective

2. A plan

3. A committee to manage the drive

1. Records

**1. Objective:** Adhere to the bylaws; establish policies and budgets to support strategic goals.

**2. A plan:** TBD.

**3. A committee to manage the drive:** Chairperson position is Treasurer John Sheehy. Assistant Treasurer position vacant and no members on this committee; need to recruit.

**4. Records:** Must be accessible by Executive committee at any time.